

BrooksvilleBBQ

VENDOR ENTRY INFORMATION

- DATE & TIME:** Set up on Saturday from 12pm to 6pm or Sunday, October 1st from 9am to 11am. Event on Sunday October 1st, 1pm to 6pm & 6pm to 9pm-ish for concert. Tear down is Sunday after 6:00pm Vendors must be in place by 11am on Sunday October 1st.
- PLACE:** Vineyard Christian Church, 375 S. Broad Street, Brooksville, FL 34601
- ENTRY DEADLINE:** Sunday, September 22th, 2017 ~~~~~NOW, send it asap
- REGISTRATION FEE:** Craft, Commercial - **\$50**
Limited electric is available \$15.00 for each outlet (1 cord plug in) **NO** 220/30amp
- EXHIBIT AREA SIZE:** **Approximate 10' X 10', includes all Craft and Commercial spaces.**
NO - Food Vendor Spaces During 1pm to 3pm Lunch Event
- MAILING ADDRESS:** **BrooksvilleBBQ**
Nick Lipidarov
Vineyard Church
375 S. Broad Street
Brooksville, FL 34601
- ELECTRONIC:** nick@brooksvillebbq.com for all general inquiries & submissions.

BrooksvilleBBQ reserves the right to exclude a vendor or the sale of individual vendor products that do not reflect the overall theme of the event. You will be notified should there be any excluded products. BrooksvilleBBQ does not provide tents, tables, chairs, electric cords or lighting. Vendors are responsible for all set up and tear down of the assigned area during the time frame provided by BrooksvilleBBQ. Vendor is responsible for making sure the area is kept free of litter. All participants are to remain onsite during the scheduled event time frame. Vendor must return the attached information registration forms along with the appropriate fees and required documentation. All vendors are responsible for collecting and reporting sales tax to the State.

All forms, fees, pictures and additional documentation are to be returned to BrooksvilleBBQ by, email or mailed to the address listed above.

Please be sure to read the enclosed vendor information page regarding times for set up/tear down, product exclusions, insurance requirements and additional items required for registration.

Payments are made payable to the Vineyard Christian Church.
(352)777-0311 or (352)587-2425

REMINDER: FIRST COME - FIRST SERVE! So, reserve early!!!

BrooksvilleBBQ**VENDOR ENTRY FORM**

BUSINESS NAME: _____ CONTACT NAME: _____
 ADDRESS: _____ PHONE (DAY): _____
 CITY: _____ ST: _____ ZIP: _____ PHONE (CELL): _____
 EMERGENCY#: (____) _____ FAX NUMBER: (____) _____
 FEES ENCLOSED: \$ _____ CHECK# _____ EMAIL: _____
 LIABILITY INSURANCE: _____ YES _____ NO

***Please be sure to read the instructions regarding providing proof of Insurance and the Hold Harmless forms.**

If you have any special needs related to a physical disability please provide information on the type of assistance needed.

VENDOR TYPE: (check one) Art/Craft Commercial Info/Non-Profit Sponsor

Electric *Important Electric Info \$15.00 for each outlet (1 cord plug in)

How many outlets are needed? (\$15 ea) _____ How many amps do you draw? _____

Generator other voltage, please describe: _____

How many spaces are you requesting? _____ **Approximately 10'x 10' (craft)**

Describe the Arts, Craft, and items, Product or Information that you will be selling and/or displaying: _____

What is the price range of the items you will be selling? _____

We have a "**Bingo card**" that will be given out to people at the event and with that card they have to stop by each persons booth to get a signature on it so they can win the grand prize giveaway. The grand prize is a collaboration of prizes from the vendors so each vendor gives a gift of about \$20.00 worth to put in the gift basket. Please describe the gift that you will be putting in the Gift Basket. _____

RAIN OR SHINE EVENT. SORRY NO REFUNDS!

How did you hear about this event?

- Website _____ Newspaper, Which One? _____ JOY FM
 Facebook Radio WWJB 99.9 Twitter Flyer
 Where the Shows Are Banner or Sign, Where? _____
 Other Vendor(s) Other, please describe: _____

THIS FORM MAY BE MAILED or EMAIL NICK@BROOKSVILLEBBQ.COM

BrooksvilleBBQ USE ONLY

SPACE ASSIGNED _____ w/electric _____ SPECIAL INSTRUCTIONS _____

INSURANCE _____ WAIVER _____ OCC LIC _____ OTHER _____

CHECK/MO # _____ ENTERED: _____ Receipt # _____

BrooksvilleBBQ

Vendor Information

The following are the agreement terms for vendor spaces at the BrooksvilleBBQ.
It is agreed that each vendor will abide by all terms listed in this agreement.

- **ELIGIBILITY:** BrooksvilleBBQ reserves the right to determine whether any company or product is eligible under the standards for inclusion in the barbecue.
- **ELIGIBLE PRODUCTS:** BrooksvilleBBQ is the sole supplier of Food and Drinks. There is no selling of food and Drinks. No vendor may sell beer or wine. All applications will be reviewed by the BrooksvilleBBQ Committee, who will then give approval of all items to be sold. This includes all items, crafts, information and promotions. A family friendly environment is encouraged.
- **BOOTH INFORMATION:** All vendor products must be kept inside their tent space. Sidewalks, paths and streets must be kept free of merchandise. Distribution of literature is strictly limited to the confines of the Vendor booth. Voice and/or music amplification must be kept at a low level of amplification. All vendors must agree to conduct themselves in a respectful, cooperative manner appropriate to the integrity of the attendees, fellow vendors and barbecue staff.
- **BOOTH ASSIGNMENTS:** BrooksvilleBBQ will assign booth location to all vendors. Consideration will be given to special needs; however, spaces are assigned based on the best interest of the festival. Upon arrival, artists must check in to receive their booth assignments. Registration and booth set-up will be Saturday, Sept. 30th, from 11am to 6:00 p.m. OR Sunday October 1st from 8am to 11am. All spaces are pre-assigned and are FINAL. All displays must be neat and orderly with any items not for sale out of sight and set up complete by 11:00 a.m. **Electrical connections are available only if prearranged on your application and if they are available.**
- **INSURANCE REQUIREMENT:** All vendors must provide proof of liability insurance in the amount of \$1 million per occurrence. BrooksvilleBBQ must be named as additionally insured (see 1-2 below). All other vendors must provide the same proof of insurance; however, the attached hold harmless waiver may be substituted if you are unable to provide proof of insurance.
 1. Certificate Holder information should read:

Vineyard Christian Church; BrooksvilleBBQ
375 S. Broad St
Brooksville, FL 34601
 2. Description of operations should read:

Vineyard Christian Church; BrooksvilleBBQ as additional insured in regards to General Liability.

Proof of workers compensation is required for businesses with more than four employees. Auto insurance is required for all vendors utilizing a trailer as their vendor space or if the trailer will be accessed next to the vendor booth. Your application will not be complete until this is received.
- **FESTIVAL LOCATION:** Vineyard Christian Church, 375 S. Broad St. Brooksville, FL 34601
- **HOURS OF SET UP/TEAR DOWN:** Vendor set-up will be Saturday, September 30th, from 11am to 6:00 p.m. OR Sunday October 1st from 8am to 11am Vendor tear down is Sunday, October 1st after the barbecue has ended. No vehicles will be allowed to enter or exit the grounds until the last band is finished and spectators have exited. Vendors are required to remain in operation during the event hours. Vehicles are prohibited in the vendor area at all times.
- **FIRE & SAFETY:** All federal, state and local regulations pertaining to fire and safety must be adhered to. All electrical cords must be grounded and UL approved. Please label your cords.
- **PAYMENT:** All fees must be included with registration form.
- **CANCELLATION POLICY:** There are no refunds. This includes cancellation due to rain or acts of God.
- **TRASH DISPOSAL:** There are several throughout the event that are for the use of the attendees, not for vendor disposal.

**Should you have any further questions, please do not hesitate to contact us at:
352-777-0311 or 352-815-8075. Thank you.**

nick@brooksvillebbq.com please use this for all general inquiries & submissions

Waiver, Release And Hold Harmless Agreement

In consideration of permission granted by BrooksvilleBBQ/Vineyard Christian Church allowing me to participate in the **BrooksvilleBBQ**. Which will occur on **October 1st, 2017**, which is sponsored by **BrooksvilleBBQ/Vineyard Christian Church**, I represent, covenant and agree, on behalf of myself and my heirs, assigns, and any other person claiming by, under or through me, as follows:

1. I acknowledge that participating in the Activity involves certain risks and that injuries, death, property damage or other harm could occur to me or others. I accept and voluntarily incur all risks of any injuries, damages, or harm which arise during or result from my participation in the Activity, including any associated travel, regardless of whether or not caused in whole or in part by the negligence or other fault of BrooksvilleBBQ/Vineyard Christian Church, The Board of BrooksvilleBBQ/Vineyard Christian Church, and/or its or their departments, trustees, volunteers, affiliates, employees, officers, agents or insurers ("Released Parties").

2. I waive all claims against any of the Released Parties for any injuries, damages, losses or claims, whether known and unknown, which arise during or result from my participation in the Activity, regardless of whether or not caused in whole or part by the negligence or other fault of any of the Released Parties. I release and forever discharge the Released Parties from all such claims.

3. I agree to indemnify and hold the Released Parties harmless from all losses, liabilities, damages, costs or expenses (including but not limited to reasonable attorneys' fees and other litigation costs and expenses) incurred by any of the Released Parties as a result of any claims or suits that I (or anyone claiming by, under or through me) may bring against any of the Released Parties to recover any losses, liabilities, costs, damages, or expenses which arise during or result from my participation in the Activity, regardless of whether or not caused in whole or part by the negligence or other fault of any of the Released Parties.

4. I have carefully read and reviewed this Waiver, Release And Hold Harmless Agreement. I understand it fully and I execute it voluntarily.

EXECUTED this _____ day of _____, 2017 ____.

Participant Signature

Participant Printed Name
